

Bayawan Water District
Indicative Annual Procurement Plan for FY 2025
(Non-Common-Use Supplies and Equipment)


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
				Pre-Proc Conference	Ads/Post of IABEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
SUPPLIES AND MATERIALS EXPENSES																					
COB-23	Fuel, Oil & Lubricants	Technical / Engineering	Small Value Procurement /Shopping														COB	1,385,856.00	1,385,856.00		
COB-23	Maintenance Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	230,400.00	230,400.00		
COB-23	Other Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	43,200.00	43,200.00		
SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES																					
COB-23	Survey Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	144,000.00	144,000.00		
GENERATION, TRANSMISSION & DISTRIBUTION EXPENSES																					
COB-23	Source of Supply - Miscellaneous Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	455,040.00	455,040.00		
COB-23	Source of Supply - Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	839,808.00	839,808.00		
COB-23	Power Production Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	28,800.00	28,800.00		
COB-23	Fuel for Power Production	Technical / Engineering	Small Value Procurement /Shopping														COB	618,192.00	618,192.00		
COB-23	Pumping Operation Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	28,800.00	28,800.00		
COB-23	Power/Fuel Purchased for Pumping	Technical / Engineering	Small Value Procurement /Shopping														COB	10,362,794.40	10,362,794.40		
COB-23	Water Treatment Operation Labor Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	756,000.00	756,000.00		
COB-23	Trans. & Distribution Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	590,961.60	590,961.60		
COB-23	Miscellaneous Customer Accounts Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	2,103,840.00	2,103,840.00		
COB-23	Chemical, Filtering & Laboratory Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	4,730,400.00	4,730,400.00		
CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES																					
COB-23	Extraordinary & Miscellaneous Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	328,320.00	328,320.00		
COB-23	Cultural & Athletic Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	125,280.00	125,280.00		
COB-23	Confidential & Intelligence Funds	Commercial / Administrative	Small Value Procurement /Shopping														COB	72,000.00	72,000.00		
PROFESSIONAL SERVICES																					
COB-23	Legal Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	72,000.00	72,000.00		
COB-23	Auditing Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	144,000.00	144,000.00		

COB-23	Other Professional Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	345,600.00	345,600.00		
COB-23	Consultancy Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	432,000.00	432,000.00		
GENERAL SERVICES									
COB-23	Security Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,520,640.00	1,520,640.00		
COB-23	Other General/Janitorial Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	224,640.00	224,640.00		
OTHER MAINTENANCE AND OPERATING EXPENSES									
COB-23	Advertising Promotional and Marketing Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	122,400.00	122,400.00		
COB-23	Printing and Publication Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	349,992.00	349,992.00		
COB-23	Representation Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	645,120.00	645,120.00		
COB-23	Rent/Lease Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	76,320.00	76,320.00		
COB-23	Membership Dues and Contribution to Organizations	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	114,768.00	114,768.00		
COB-23	Donations	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Gender and Development (Solar Panel/Materials Inventory)	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	6,290,328.96	6,290,328.96		
COB-23	Other Maintenance and Operating Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,516,761.26	1,516,761.26		
REPAIRS AND MAINTENANCE - INFRASTRUCTURE ASSETS									
COB-23	Maintenance of Collecting & Impounding Reservoir	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Supply Mains	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	76,608.00	76,608.00		
COB-23	Maintenance of Other Pumping Plant	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Reservoir & Tanks	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Hydrants	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Trans & Distribution Mains	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	791,998.56	791,998.56		
COB-23	Maintenance of Services	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	389,304.00	389,304.00		
COB-23	Maintenance of Meters	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,079,307.36	1,079,307.36		
COB-23	Maintenance of Pumping Plant Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Water Treatment Structure & Improvement	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	86,400.00	86,400.00		
COB-23	Maintenance of Trans & Distribution Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	133,920.00	133,920.00		
COB-23	Maintenance of Gen Admin Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	360,000.00	360,000.00		
COB-23	Repairs & Maintenance-Office Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Repairs & Maintenance-Transportation Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,152,000.00	1,152,000.00		

COB-23	Repairs & Maintenance-Furniture & Fixtures	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Laboratory Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Power Production Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Pumping Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Water Treatment Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Communications Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	43,200.00	43,200.00		
COB-23	Maintenance of Power Operated Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
COB-23	Maintenance of Tools, Shop & Garage Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	390,528.00	390,528.00		
COB-23	Maintenance of Coll & Imp Reservoir	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	28,800.00	28,800.00		
BUILDING AND OTHER STRUCTURE									
COB-23	Admin Structures & Imp	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	544,320.00		544,320.00	
COB-23	Trans & Dist Struc & Imp	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,110,528.00		1,110,528.00	
COB-23	Pumping Plant, Struc & Imp	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	259,200.00		259,200.00	
MACHINERY & EQUIPMENT									
COB-23	Machinery	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	478,080.00		478,080.00	
COB-23	Power Production Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	115,200.00		115,200.00	
COB-23	Pumping Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	849,600.00		849,600.00	
COB-23	Office Equipment	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	588,960.00		588,960.00	
COB-23	Transmission Equipment Motor Vehicles	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,152,000.00		1,152,000.00	
OTHER PROPERTY, PLANT & EQUIPMENT									
COB-23	Communications Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	216,000.00		216,000.00	
COB-23	Tool, Shop & Garage Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	115,200.00		115,200.00	

TOTAL 45,062,616.14


Prepared by:


ETHEL S. BRIONES, MBA
*Public Relations Officer C /
Procurement Assistant Designate /
BAC Secretariat Designate*

Reviewed by:


GINALYN P. PIOASCA
Division Manager C

Approved by:


ALMA L. ABRASALDO
General Manager C

DEFINITION

Remarks

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects